**Opened:** 7:00pm

**Present:** Paula Kontor, Renae Ritchie, Jacqui Watts, Robyn Menzies-Moore, Teresa Kennedy, Vanessa Magee, Michelle Hall, Cris Partington, Serena Williamson, Vanessa Woodington, Melanie Sagenschneider, Emma Wolfe

Guest Speaker: Terry Healy

**Apologies:** Vicky Warwick, Darren Warwick, Kylie McKivett, Sonya Wright

| **No.** | **Item** | **Description** | **Action** |
| --- | --- | --- | --- |
| **1** | **Welcome** | | |
| **1** | **Chair** | Vanessa MaGee (VP) welcomed everyone to the meeting | |
|  | **Guest Speaker** | Terry Healy, Local MP for Southern River  Presentation of recent projects  Survey to be emailed to members | Renae |
| **2** | **Confirmation of previous meeting minutes** | | |
|  | Distributed to all members | That the minutes of the General Meeting of Bletchley Park PC held on the 9 April 2018 be taken as read and confirmed as a true and accurate record.  **Accepted:** Jacqui **Seconded:** Serena | Carried |
| **3** | **Business arising from previous minutes** | | |
|  | 5.2 | **P&C Financial Statement – C Partington**  Discussion held  Motion: P&C to put aside $2000 for an auditor if required.  **Accepted:** V MAGEE **seconded:** ALL |  |
|  | 8.1 | **Terms of Reference (ToR)**  Fundraising and Uniform representative ToR  Accepted: ALL |  |
|  | 8.2 | **Leavers Items – C Partington**  Carried over, Cris to obtain further information |  |
|  | 8.4 | **School Ovens – V MaGee**  Discussion held.  7x fixed ovens required  $499 each  Meeting with electrician required |  |
| **4** | **Correspondence In/Out** | | |
|  | **In** | Nil |  |
|  | **Out** | Nil |  |
| **5** | **Treasurers Report** | | |
|  | **General account** | **Report presented - Summary of financial activities for May 2018, refer attached**  **Closing balance** $46,807.64 CR  **Accepted:** Paula **Seconded:** Teresa | Carried |
| **6** | **Other reports** | | |
| 6.1 | President | Thanks to Paula and committee for their efforts with the Mother’s day stall  Darren has met with the Fathering Project rep |  |
| 6.2 | Principal | Cris presented report, see attached |  |
| 6.3 | Fundraising | Paula Kontor presented fundraising report, see attached |  |
| 6.4 | School Banking | Neelu Maharajan will take on the coordinator role for 2019 |  |
| 6.5 | School Board | Terry Healy attended  School Health & Wellbeing Policy presented  School Funding signed off  National School Improvements tool presented  Homework policy – slight alterations  Board position available | Information only |
| 7 | General Business | | |
| 7.1 | Serena | **Kiss and Drive**  Presentation of suggested improvements to the school traffic and necessary requirements  **Roadwise/wellness committee to man the kiss and drive**  Volunteers required  Vanessa Magee to facilitate | V Magee |
| 8 | Other Business |  | |
| 8.1 | Darren | Vanessa advised Ness Gordon has resigned from the P&C committee. Darren suggested a collection for her. | Information only |
| 8.2 |  | Renae advised of withdrawing from the fundraising committee. |  |
| 8.3 | V Magee | Motion raised for leaver’s uniforms to the value of $839.40 and $871.20 be paid. Funds have been collected.  Accepted: Teresa Seconded: Jacqui |  |
| 9 | Date of next meeting | | |
|  | | Monday 25June 2018  Bletchley Park School Staffroom 7.00pm | |
| 10 | Closure |  | |
|  | | Meeting closed 20:45 | |





