




**Opened:** 7:05pm

**Present:** Vanessa Woodington, Neelu Maharjan, Kylie McKivett, Paula Kontor, Jacqui Watts, Michelle Hall, Vanessa Magee, Teresa Kennedy, Renae Ritchie, Darren Warwick, Vicky Warwick, Cris Partington

**Apologies:** Serena Williamson, Sonya Wright, Robyn Menzies-Moore, Melanie Sagenschneider, Kylie Newton, Sen Ooi

No.	Item	Description	Action
<b>1</b>	<b>Welcome</b>		
<b>1</b>		Darren Warwick welcomed everyone to the meeting	
<b>2</b>	<b>Confirmation of previous meeting minutes</b>		
	Distributed to all members	That the minutes of the General Meeting of Bletchley Park PC held on the 30 <sup>th</sup> July 2018 be taken as read and confirmed as a true and accurate record.  <b>Accepted:</b> Vanessa Magee <b>Seconded:</b> Michelle Hall	Carried   P & C Minutes 30072018.pdf
<b>3</b>	<b>Business arising from previous minutes</b>		
(5.2)	Financial Statement	No further information. Cris still looking into process	C Partington
(8.2)	Leavers items	Same design as last year. No further action	Closed
(8.4)	School Ovens	Has to go through a checking process. Vanessa has been quoted the wrong oven price	V Magee
(7.2)	Armistice Grant	Renae is hoping it will be finalized soon	R Ritchie
(7.5)	P & C Webpage	Discussion around content and how up to date. DW to approach Robyn Menzies Moore to see if she can look at it	D Warwick to follow up
(7.6)	Sports Carnival	All organized. Yes to the ice cream truck	Closed
(8.1)	Kiss and Drive	No one has volunteered to help. Putting out cones as a deterrent. Vanessa Magee has been badly abused by parents. They will give it a couple of more weeks to see how it goes	V Williamson V Magee C Partington
<b>4</b>	<b>Correspondence In/Out</b>		
	<b>In</b>	Some bank statements and fundraising information.	
	<b>Out</b>	Nil	

No.	Item	Description	Action
5	<b>Treasurers Report</b>		
	General account	<p>Sonya Wright tabled summaries of the general account for August</p> <p><b>Accepted:</b> Jacque Watts <b>Seconded:</b> Paula Kontor</p> <p>Globe Insurance has now been paid</p>	<p>Carried</p>  <p>August 2018.pdf</p>
5.1	Debit card purchase	Still working on the process	S Wright
6	<b>Other reports</b>		
6.1	President		
6.1.1	Fathering project	Suggestion to advertise in the school newsletter. Provide a little flyer to send out with the children. Renae Ritchie to send through the flyer she has so it can be adapted	D Warwick R Ritchie
6.1.2	Solicitors letter	Darren has contacted the solicitors group and spoken to Kirsty Cornwell. The matter has now been sorted	Closed
6.2	Principle	<p>See report attached.</p> <p>Cris is moving to another position and leaving next week. Replacement yet to be announced</p>	 <p>Principles Report 27082018.pdf</p>
6.2.1	Sensory garden	One of the children's parents will provide a quote to clean up the garden	V Magee
6.3	Fundraising	<p><b>Father's Day Stall:</b> All ready to go.</p> <p><b>Motion:</b> Paula Kontor put forward a motion "requirement of \$200 for the float for the Father's Day stall"</p> <p><b>Seconded:</b> Renae Ritchie</p> <p><b>All in favour</b></p> <p><b>Crazy Hair Day:</b> Raised \$866</p>	
6.4	School Banking	Neelu discussed the change in policy for commonwealth bank. Volunteers would take the deposit slips home and input into the bank account but this is no longer allowed. This needs to be completed on school grounds using the school internet and a school laptop. Banking has been moved into the school staff room and the volunteers can use the laptop and internet. Cris will get Sue Bachman to contact Neelu	Neelu Maharjan
6.5	School Board	Board has met. Nil to discuss	
7	<b>General Business</b>		
7.1	Year 6 Graduation	\$155 includes 2 shirts (\$80) and 1 Jacket (\$75).	Carried & closed

No.	Item	Description	Action
	clothing	All in favour	
7.2	2019 P & C contributions for families	To remain at \$20 per family for 2019	Carried & closed
7.3	Commonwealth bank information re school banking	Discussed in 6.4	Closed
8	Other Business		
8.1	Astronomy night	October 11 <sup>th</sup> Melissa Van Dam has set up a astronomy evening. There will be hot chocolate, muffins and pop corn	Information only
8.2	Purpose statement	P & C would like to work towards a purpose statement that will outline the goals of the P & C	D Warwick
8.3	Parent Rep Role	Discussion around if the role needs to be maintained and if we need to revisit the terms of reference. Paula has spoken with Narelle. Would like to streamline the process more especially for fundraising advertising. Paula will get names of parent reps from Narelle	Paula Kontor
8.4	Expo	Vanessa asked if the expo team could borrow the BBQ. All in favour	Carried & closed
9	Date of next meeting		
		Monday 22 <sup>nd</sup> October 2018 Bletchley Park School Staffroom 7.00pm	
10	Closure		
		Meeting closed 19.53	