





Opened: 7:03pm

Present: Vicky Warwick, Sen Ooi, Teresa Kennedy, Kylie McKivett, Erin Richardson, Jenny Gray, Melanie Sagenschneider, Paula Kontor, Vanessa Magee, Jacqui Watts, Darren Warwick, Bea Bouska, Paula Vardy (Teacher), Jody Taylor (Teacher)

Apologies: Serena Williamson, Renae Ritchie

No.	Item	Description	Action
1	Welcome		
1		Darren Warwick welcomed everyone to the meeting.	
2	Confirmation of previous meeting minutes		
	Distributed to all members	That the minutes of the Annual General Meeting of Bletchley Park PC held on the 11 th February 2019 be taken as read and confirmed as a true and accurate record with the following amendment "Appointment of signatories to the bank account" Remove Renae Ritchie as she is no longer a signatory. Accepted: Vanessa Magee Seconded: Jacqui Watts	 P & C Minutes 11022019 (AGM Amr Carried
3	Business arising from previous minutes		
(4.1)	ToR Fundraising	Paula Kontor to send to Vicky Warwick who will put onto the new template	P Kontor
(4.3)	ToR Statement of duties uniform	Renae Ritchie to complete	R Ritchie
(5.2)	ToR Health and Wellbeing	Vicky Warwick to send template to Vanessa Magee	V Warwick
(5.2)	Financial Statement	School will be happy with any audit that provides financial position for the P & C. Vicky to follow up with WACCSSO	V Warwick
(7.2)	Armistice Grant	Still require the flag poles. Some question around if the acquittal had been completed	B Bouska
(7.5)	P & C Webpage	No further information	R Menzies Moore
(10.1)	Ride to school day	P & C members to judge the parade. Kids will get a token of some description. Event occurring in week 9	Fundraising
(10.2)	Coffee Vans	A few teething problems in getting a regular van. There is a family in the school that has a coffee van and willing to turn up on Fridays. Following discussion it was decided to give it a 5 week trial. Vanessa Magee will contact him	V Magee
(10.3)	QKR	This can be set up for the P & C and will not cost the school anything	Fundraising

No.	Item	Description	Action
4	Correspondence In/Out		
	In	Fundraising information and bank statements.	
	Out	Nil	
5	Treasurers Report		
	General account	Tabled summaries of the general account for Feb and March. Will need to be voted on at next meeting	 Treasurer Report December 2018.pdf  Treasurer Report March 2019.pdf Carried over to next meeting
5.1	Debit card purchase	No further information	S Wright
6	Other reports		
6.1	President		
6.1.1	Fathering project	No further information	D Warwick
6.1.2	Purpose Statement	No further information	D Warwick
6.2	Principal	School business and annual reports being completed Sending out information on 'Violence in Schools'	
6.3	Fundraising	Lots of discussion around the face book page and the administration of it. Bea Buoska will speak to Ms Avery re who can have access DISCO: June 14 th . Preparations have begun Looking at a car park sale and night markets	B Bouska
6.4	School Banking	Only banking on Wednesdays until there are more volunteers	
6.5	School Board	No meeting held	
7	General Business		
7.1	Teachers spending requests	Teacher's requests reported in attachment. Outstanding actions: Paula Vardy to provide a quote for a new PA system Paula Kontor to be involved in the plans for the new nature play area	 2019 Spending requests.pdf Paula Vardy P Kontor

No.	Item	Description	Action
8	Other Business		
8.1	P & C T Shirts	Vicky Warwick would like the committee to consider T Shirts so the P & C stand out at events and fundraising	For further discussion
8.2	Kiss & Drive	Kiss and drive becoming problematic again. Teachers have done just about all they can. Parents need to call the ranger. Safety of the children is the school priority	Information only
8.3	Sun Smart School	Bea was asked if we were a sun smart school and if not could we become one. Bea will look into it	B Bouska
9	Date of next meeting		
		Monday 8 th April 2019 General Meeting Bletchley Park School Staffroom 7.00pm	
10	Closure		
		Meeting closed 20.24	