




Opened: 7:05pm

Present: Jenny Gay, Robyn Menzies-Moore, Darren Warwick, Vanessa Magee, Paula Kontor, Kylie McKivett, Jacqui Watts, Erin Richardson, Vicky Warwick, Bea Bouska.

Apologies: Neelu Maharjan, Renae Ritchie, Sonya Wright, Teresa Kennedy, Sen Ooi, Melanie Sagenschneider.

| No. | Item | Description | Action |
|----------|---|--|---|
| 1 | Welcome | | |
| 1 | | Darren Warwick welcomed everyone to the meeting. | |
| 2 | Confirmation of previous meeting minutes | | |
| | Distributed to all members | That the minutes of the General Meeting of Bletchley Park PC held on the 27 th May 2019 be taken as read and confirmed as a true and accurate record. Accepted: Kylie McKivett Seconded: Jenny Gay |  P & C Minutes 27052019.pdf Carried |
| 3 | Business arising from previous minutes | | |
| (4.3) | ToR Statement of duties uniform | Renae Ritchie to complete. No update | R Ritchie |
| (5.2) | ToR Health and Wellbeing | Vanessa Magee to complete. No further progress | V Magee |
| (5.2) | Financial Statement | Kylie requires Jan to Dec bank statements to finalise | K McKivett |
| (10.2) | Coffee Vans | Justin is unable to assist but has not been able to contact anyone to discuss. Vanessa Magee will follow up. Any suggestions for next term would be appreciated | V Magee |
| (7.1) | Quote for PA System | As the projector and screen as been installed. Bea suggested that we leave the PA system until next year if possible | Closed |
| (8.1) | P & C T Shirts | Paula has purchased some bright yellow vests for P & C to wear. Theses worked at the disco so we shall continue to use these | Closed |
| (7.1) | Runners club shirts | Bea confirmed that these would be held by the school for ongoing events. Purchase can go ahead | Closed |
| (8.1) | Colour fun run | Bea confirmed that the colour fun run was not an option for the school. Concerns around allergies and the mess that may occur. A suggestion that all fundraising ideas are tabled and included in the time table moving forward | Closed |
| 4 | Correspondence In/Out | | |
| | In | Australian Fundraising | |

| No. | Item | Description | Action |
|----------|--------------------------|--|---|
| | | <p>WACSSO: Information around the P & C day</p> <p>Globe Insurance</p> <p>Bank West Zero Transaction Account Statement 100061-5 07/05 -06/06</p> <p>Bank West Zero Transaction Account Statement 100062-3 07/05 -06/06</p> | |
| | Out | Nil | |
| 5 | Treasurers Report | | |
| | General account | <p>Tabled summary of the general account for June. To be voted on next meeting</p> <p>All in favour</p> <p>Kylie McKivett put forward a motion “to pay globe insurance”</p> <p>Accepted: Vanessa MaGee Seconded: Jacqui Watts</p> <p>Motion carried</p> | <p>To be voted on at July meeting</p>  <p>Treasurers Report June 2019.pdf</p> <p>Carried</p> |
| 5.1 | Debit card purchase | Ongoing | Carried |
| 6 | Other reports | | |
| 6.1 | President | <p>Congratulations to Paula and her fundraising team on a great disco. Your hard work was appreciated. Special thanks to Trevor, Dean and Brian for their help, not forgetting Jacki & Vicky on the sausage sizzle. Thank you to the teaching staff who came down in their droves to help.</p> | All |
| 6.1.1 | Fathering project | <p>On June 17th I attended the Board meeting and explained in depth about the Fathering Project and what is involved. Thank you to Bea for the invite</p> <p>Following a meeting with Steven Rushforth a launch was arranged for the 19th June. Invites were sent home with the students and 20 father figures attended the evening. From this 6 – 7 father figures are interested in leading the project. Thank you to the P & C for supporting the event on the night with drinks and pizza. We have chosen a name and that is the Bletchley Park Billy Goats</p> <p>To get the project off the ground a one off fee of \$400 needs to be paid to the fathering project committee. Darren Warwick put forward a motion “to request that as a sub group of the P & C that they support the Fathering Project and pay the \$400”</p> <p>Accepted: Vanessa MaGee Seconded: Paula Kontor</p> <p>A form needs to be signed by the P & C in support of the project. This will be given to Vanessa as vice president to sign</p> | |

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|-------|----------------------|--|--|
| | | First event is planned for the 4 th August. This will hopefully be a BBQ in the area of Southern River with father figures and children to attend | |
| 6.1.2 | Purpose Statement | No further ideas put forward for the mission statement. All in favour on using what has been presented | Carried and Closed |
| 6.1.3 | WACSSO Conference | This is being held 17 th & 18 th August. Nobody has put their hand up to attend. So Darren will attend in the free place and Vicky will attend as the 1 st delegate. Fee is \$200 | Carried & Closed |
| 6.2 | Principal | Good standing policy has been passed by the board Will be phasing in bucket hats in 2020. These are sun smart recommended and have faction colours on the inside | |
| 6.3 | Fundraising | Report attached |  Fundraising report June 2019.pdf |
| 6.4 | School Banking | A parent has joined the banking team. Still only able to undertake banking on a Wednesday | |
| 6.5 | School Board | Discussed tenure of members of the board | |
| 7 | General Business | | |
| | | Nil | |
| 8 | Other Business | | |
| | | Nil | |
| 9 | Date of next meeting | | |
| | | Monday 29 th July 2019 General Meeting Bletchley Park School Staffroom 7.00pm | |
| 10 | Closure | | |
| | | Meeting closed 19.55 | |