




Opened: 7:08pm

Present: Narelle Marinescu, Serena Williamson, Craig Skinner, Kylie Newton, Sonya Wright, Vanessa Woodington, Sen Ooi, Jacqui Watts, Teresa Kennedy, Michelle Hall, Melanie Sagenschneider, Vanessa Magee, Paula Kontor, Kylie McKivett, Darren Warwick, Robyn Menzies-Moore, Vicky Warwick, Renae Ritchie

Apologies: Neelu

No.	Item	Description	Action
1	Welcome		
1		Darren Warwick welcomed everyone to the meeting.	
2	Confirmation of previous meeting minutes		
	Distributed to all members	That the minutes of the General Meeting of Bletchley Park PC held on the 22 nd October 2018 be taken as read and confirmed as a true and accurate record. Accepted: Kylie Newton Seconded: Vanessa Magee	Carried  P & C Minutes 22102018.pdf
3	Business arising from previous minutes		
(5.2)	Financial Statement	School education act says the P & C require an audit every year and is good practice for it to occur, but WACSSO say we don't need one. Discussion around Honorary audit or CPA audit. Require further clarification	School Principle
(8.4)	School Ovens	Can source ovens from a 3 rd party. Harvey Norman Cannington cost \$698. Insite the preferred installer. If we install this year we do not require the RCD panel. The price is inclusive of GST, but if the school pays and we provide the funds we will not have to pay GST. 3 ovens cost \$3,070.25 and 7 ovens cost \$6,487.27 + \$55 delivery fee. Motion: Vanessa Magee put forward a motion "purchase and install 7 ovens" Seconded: Jacqui Watts All in favour	Carried
(7.2)	Armistice Grant	Renae Ritchie handed out information around the sculpture and provided a rundown of the history of the grant. Further discussion around costings and changing the design of the sculpture and amount of flag poles. Motion: Renae Ritchie put forward a motion "that the spending approval of \$10,000 for the P & C ANZAC Remembrance Garden made at the general meeting held 27/03/2017 be amended to \$5,140. The Armistice grant of	Carried

No.	Item	Description	Action
		<p>\$13,000 will be used for the balance of the total cost of this project "</p> <p>Seconded: Michelle Hall</p> <p>Confidential vote undertaken: YES:11 NO:5</p> <p>Carried</p> <p>Will try and get it installed during the school holidays</p>	
(7.5)	P & C Webpage	Office staff can upload to web page. Darren Warwick to speak with them	D Warwick to follow up
(8.1)	School Expo use of money raised	<p>Vanessa Magee would like to use the money raised from the night towards the Life skills picnic for special needs children</p> <p>Motion: Vanessa Magee put forward a motion "Transfer \$368 to the school for use towards the life skills picnic for special needs children"</p> <p>Seconded: Jacqui Watts</p> <p>All in favour</p>	Carried
(8.2)	National ride to school day	Lots of work to be undertaken around grant submissions. Something for the wellbeing committee to consider	Closed
(8.3)	Presentation of P & C cheque	To present the large cheque to the school on the presentation evening with the total raised for the year. Sonia Wright to provide total amount raised	
4	Correspondence In/Out		
	In	Fundraising information and bank statements. Letters regarding the crosswalk	
	Out	Nil	
5	Treasurers Report		
	General account	<p>Sonya Wright tabled summaries of the general account for November</p> <p>Accepted: Kylie Newton Seconded: Serena Williamson</p>	<p>Carried</p> <p> November 2018.pdf</p>
5.1	Debit card purchase	On hold until 2019	S Wright
6	Other reports		
6.1	President	<p>Darren thanked the fundraising committee for all their efforts with the disco. Thanked the committee for all their hard work and was looking forward to 2019</p> <p>Request from the school for a P & C donation of \$500 to go towards purchase of some new books. All in favour and carried</p>	<p>Information only</p> <p>Carried</p>

No.	Item	Description	Action
6.1.1	Fathering project	Apologies for not getting this up and running but will ensure it gets off the ground in 2019	D Warwick
6.1.2	Purpose Statement	On hold until 2019	Information only
6.2	Principal	No report to attach. Craig thanked everyone for their help over the last year Had been a busy term with the two weeks of swimming Day for Daniel raised around \$900	
6.3	Fundraising	See report attached Entertainment books: Raised \$1036. Disco: Well attended, children behaved. Made around \$4974.47 profit Bike Raffle: To be drawn at the presentation evening	 Fundraising Report November 2018.pdf
6.4	School Banking	No report	
6.5	School Board	Nap plan results discussed along with the new business plan. Sen Ooi is the new community member	Information only
7	General Business		
7.1		Nil	
8	Other Business		
8.1	Katrina Anderson presentation	Katrina attended the meeting to discuss the purchase of more be botts and provide a demonstration of how they worked. Discussed the need to upgrade the I Pads to meet the soft wear for the electronics Katrina is very keen for the art walls to go ahead	Information only
8.2	P & C Christmas dinner	To be held the 6 th December at CY O'Connor at 7pm	Carried
9	Date of next meeting		
		Monday 11 th February 2019 Annual General Meeting Bletchley Park School Staffroom 7.00pm	
10	Closure		
		Meeting closed 20.51	