









Opened: 7:02pm

Present: Paula Kontor, Renae Ritchie, Darren Warwick, Jacqui Watts, Kylie McKivett, Robyn Menzies-Moore, Vicky Warwick, Teresa Kennedy, Sonya Wright, Vanessa Magee, Michelle Hall, Cris Partington, Serena Williamson

Apologies: Vanessa Gordon, Vanessa Woodington

No.	Item	Description	Action
1	Welcome		
1		Darren Warwick welcomed everyone to the meeting	
2	Confirmation of previous meeting minutes		
	Distributed to all members	That the minutes of the General Meeting of Bletchley Park PC held on the 26 th February 2018 be taken as read and confirmed as a true and accurate record. Accepted: Teresa Kennedy Seconded: Michelle Hall	Carried  P & C Minutes 26022018.pdf
3	Business arising from previous minutes		
(7.1)	Potential for additional roles/committee 2018	Any further ideas to be submitted to P & C secretary to be added to the agenda	Closed
4	Correspondence In/Out		
	In	Some bank statements and fundraising information	
	Out	Nil	
5	Treasurers Report		
	General account	Sonya Wright tabled updated summaries of the general account for Jan, Feb and March due to an issue with previous information provided. Accepted: Jacqui Watts Seconded: Michelle Hall <div>  December 2017 1 of 2 New.pdf  December 2017 2 of 2 New.pdf  January 2018 New.pdf  March 2018 New.pdf </div>	Carried

No.	Item	Description	Action
5.1	Debit card purchase	Now it has been minuted Sonya will order the debit card	Information only
5.2	Financial Statement	Cris requested a financial statement from the P & C for school records. He will follow up re the school requirements as the P & C had decided not to undertake an audit as it was not required	C Partington
6	Other reports		
6.1	President	Darren Warwick has attended a 'safety parking seminar' that was attended by many different schools. Lots of discussion on how other schools manage their parking issues	Information only
6.1.1	Fathering project	Ongoing	D Warwick
6.2	Principle	 Principles Report 09042018 (1).pdf  Principles Report 09042018 (2).pdf See report attached.	
6.3	Fundraising	<p>5c Fundraiser: ECE3 raised \$183 and won the class party which was being delivered by the fundraising committee. Raised approximately \$2267.30. There were some issues with the bank which are being resolved re the weight of the coins</p> <p>Entertainment books: Pre sale order forms sent home with students. 2017/18 issue finished on June 1st.</p> <p>Mother's Day stall: Spending around \$3500 -\$4000. Will be set up in the meeting room next to the staff room. Posters have been developed with different languages on them and a call for volunteers will go out. Class time tables have been completed</p> <p>Father's Day Stall: Motion: Paula Kontor put forward a motion for "\$4500 to buy stock for the Father's Day stall.</p> <p>Accepted: Theresa Kennedy Seconded: Renae Ritchie</p> <p>All in favour</p> <p>School Disco: Motion: Paula Kontor put forward a motion for "\$4500 to buy stock for the school disco which is inclusive of the \$100 deposit for the hall, bond and DJ.</p> <p>Accepted: Sonia Wright Seconded: Renae Ritchie</p> <p>All in favour</p> <p>Renae Ritchie asked if anybody had pursued the council re the hire cost of the hall. Paula Kontor has and it is \$595 which is a high increase to previous years.</p>	<p>Carried</p> <p>Carried</p>
6.4	School Banking	Banking going ok. Will need to look at a replacement for	

No.	Item	Description	Action
		Kerry Heliams by the end of the year	
6.5	School Board	Board has not met.	
7	General Business		
7.1	Spending requests	See attachment	 2018 Spending requests.pdf
8	Other Business		
8.1	Terms of Reference	Awaiting for reviewers to return documents	
8.2	Leavers	Discussion around leavers items to be owned by the P & C, to liaise with the uniform representative. Also management of the fundraising and concerns around insurance. Cris Partington to look into process	C Partington
8.3	Armistice grant	Renaë has put forward a grant request of \$13,000 with endorsement from the local MLA. Looking at flag poles which are around \$2000 each	
8.4	School ovens	Vanessa Magee asked if we could look at replacing some of the ovens within the school classrooms. She is happy to look at cost and amount required	V Magee
9	Date of next meeting		
		Monday 28 th May 2018 Bletchley Park School Staffroom 7.00pm Vanessa Magee chair as Darren Warwick an apology Renaë Ritchie secretary as Vicky Warwick an apology	
10	Closure		
		Meeting closed 20.38	