

Present: Sharmini Aru, Craig Skinner, Kylie Avery, Paula Vardy, Kelly Anderson, Alladean Chidukwani, Renae Ritchie, Peter Abetz, Denis Coldham, Sen Ooi

Apologies: Kevin Porter, Damion Hill

TIME		Meeting No Meeting Location: Conference Room Meeting Chair: Sharmini	PURPOSE / ACTION:	WHO:
7.00pm	1.0	Welcome and apologies	Quorum confirmed. Apologies accepted and provided to the meeting by the Chair.	Sharmini
	2.0	Minutes of Previous Meeting		Sharmini
	2.1	Review of previous minutes	Minutes confirmed as true and accurate and resolved for Chair to sign as such. Endorsed by: Paula Vardy Seconded by: Renae Ritchie	Sharmini
	2.2	Actions arising	School Board Terms of Reference provided via email and in hard copy as stated in previous minutes. Paula Vardy to edit and return to principal before publication.	
	3.0	Agenda items		
	3.1	Principal's Report	Craig Skinner introduced himself and detailed his education career. BPPS Principal position has been advertised for 2019, with possibility of extension. Principal's report handed out. See attached	Craig
	3.2	NAPLAN 2018 data	BPPS were one of the trial schools for NAPLAN online. Year 3 Writing was completed on paper. In summary: <ul style="list-style-type: none"> BPPS performing the same or better than 'like' schools in 8 out of 10 assessment areas. Achievement in Year 5 Writing and Language Conventions is green (high) When compared to like schools, we find our results in the High Achievement / High Progress quadrant. 	Kylie

			<ul style="list-style-type: none"> • Almost one quarter of our Year 3 students have achieved Bands 6-10 • Achieving above expected level in Numeracy in both Year 3 and 5 • Year 3 and Year 5 Reading performances have been recorded as below expected level. • Year 3 Reading performance is below 'like' schools • Our challenge as a school is to arrest the Year 3 Reading trend line as it continues to head downward. 	
	3.3	New Public School Review Process	<p>Bletchley Park Primary School is likely to be scheduled for a review in second semester 2019.</p> <p>Six areas will be assessed:</p> <p>Teaching Learning Environment Relationships Leadership Resources Student Achievement</p> <p>Review will be based on the school's self-assessment using the Electronic School Assessment Tool (ESAT).</p>	Craig
	3.4	General (2019 planning, Awards Night, Meetings 2019)	<p>2019 planning – new Business Plan should be completed by end of Term 1, 2019</p> <p>Awards night Wednesday 5th December School Board Award “Be, Think, Grow” – Year 6 teachers to provide nominations for a decision at next meeting</p> <p>Meetings 2019 – two in Terms 1 and 4; one meeting in Terms 2 and 3</p> <p>Sen Ooi introduced and welcomed as a Community representative to the Board.</p>	Craig
	5.0	Meeting close: 8:15pm	Next meeting: 26 th November, 2018	Sharmini