

Present: Cris Partington, Kelly Anderson, Kylie Avery, Kevin Porter, Paula Vardy, Renae Ritchie, Sharmini Aru, Denis Coldham, Alladean Chidukwani, Damion Hill, Ness Gordon, Lia Long

Apologies: Peter Abetz

TIME		Meeting No 1 Meeting Location: Conference Room Meeting Chair: Sharmini	PURPOSE / ACTION:	WHO:
7.00pm	1.0	Welcome and apologies	Quorum confirmed. Apologies accepted and provided to the meeting by the Chair.	Sharmini
	2.0	Minutes of Previous Meeting		Sharmini
	2.1	Review of previous minutes	Minutes confirmed as true and accurate and resolved for Chair to sign as such. Endorsed by: Damion Hill Seconded by: Denis Coldham	Sharmini
	2.2	Actions arising	Nil	
	3.0	Agenda items		
	3.1	Terry Healy (MLA)	<ul style="list-style-type: none"> Mr Healy outlined some of his current political achievements and plans in Southern River. These include another proposed Primary School to be developed by 2021; New Science Labs for schools; train stations. Powerpoint notes were provided to the Board members. Mr Partington asked for Mr Healy's support in retaining the infrastructure that BPPS currently have. 	Terry
	3.2	Student Health and Wellbeing Policy	<ul style="list-style-type: none"> A new policy has been written under the guidelines of the Department of Education and has been a two year process. The Policy clearly outlines Bletchley Park's plans and processes in regards to: <ul style="list-style-type: none"> - Values Education – Respect and Doing My Best - Behaviour Management - Student Engagement - Bullying - Phones and Electronic Devices - Medical (Anaphylaxis) - Crunch and Sip 	Lia Long

			<ul style="list-style-type: none"> • Canteen manager has been informed of Policy and is currently following the plan in accordance with the Health Department in regards to Anaphylaxis management. She is planning to look into further training for herself as a Canteen manager at a school. • Lia Long was acknowledged by the School Board for all the hard work and time she has put into researching and writing Bletchley Park PS Student Well Being Policy. 	
	3.3	Funding Agreement & Financial Report	<ul style="list-style-type: none"> • See attached Financial report • Main points of interest: <ul style="list-style-type: none"> -71% of voluntary contributions collected to date -Variance has changed from a negative figure into a positive amount. This is due to a number of factors including Special projects; funding for Special Needs; and not replacing staff when on LSL. • Financial report Endorsed by: Paula Vardy Seconded by : Kevin Porter • Funding Agreement explained and signed by Board Chair and Principal. 	Cris Keren
	3.4	National School Improvement Tool (NSIT) and immediate impact	<ul style="list-style-type: none"> • Cris Partington has recently attended training to become an Assessor of the National School Improvement Tool. • The NSIT is a tool for schools to use to judge themselves to see how they are tracking and determine areas for improvement. • The NSIT is broken up into 9 Domains <ol style="list-style-type: none"> 1. An explicit improvement agenda 2. Analysis and discussion of data 3. A culture that promotes learning 4. Targeted use of school resources 5. An expert teaching team 6. Systemic curriculum delivery 7. Differentiated teaching and learning 8. Effective pedagogical practices 9. School-community partnerships • Cris and Kylie showed a video and explained Bletchley Park's School Improvement Process. • The staff are looking at self-assessing our school and need quality data analysis to ensure successful improvements. • Cris indicated to the board that "Communication to parents and community" is the first focus for Bletchley Park improvement as outlined in Domain 1. • The intent of the Administration and teaching staff will be to clearly and explicitly inform parents of school targets, data collection and analysis. 	Cris Kylie

	3.5	Homework Policy	<ul style="list-style-type: none"> The Homework Policy has been reviewed and some slight changes will be made. There is no evidence to suggest homework improves student learning, but the policy will be changed to reflect the importance of the opportunity to practice some strategies at home. These will directly correspond to the Whole school targets identified through data analysis. To “value – add” to classroom learning, strategies for improving Spelling Reading and Number Facts will be provided to parents. Year 6's will follow a high school approach to homework in second semester. 	Cris
	3.6	Year 6 Camp	<ul style="list-style-type: none"> Another survey has been conducted to find out what Year 5 parents would like in regards to a Year 6 camp in 2019. More than 90 surveys were returned, with only 11 indicating an interest in a Canberra Educational Tour. The overwhelming response is to provide a WA based camp. After two surveys in the last two years, the Year 6 camp will now be a WA based event. Canberra is no longer the preferred option by Bletchley Park families. 	
	4.0	Further Agenda items		
			<ul style="list-style-type: none"> Ness Gordon's School Board tenure ends in June 2018. An election process for a board representative will be required. Ness has been invited to attend the next meeting and encouraged to re-nominate. Ms Gordon was acknowledged for her contributions to the School Board. 	
	5.0	Meeting close: 8:29pm	Next meeting: 18 June, 2018, 7pm	Sharmini