



BLETCHLEY PARK PRIMARY SCHOOL
SCHOOL BOARD MEETING
MONDAY, 17th June, 2019
Minutes

Present: Sharmini Aru, Beatrice Bouska, , Kevin Porter, Denis Coldham, Paula Vardy, Tarsha Willis, Kelly Gillett, Keren Harding, Kylie Avery, Kelly Anderson, Darren Warwick

Apologies:, Renae Ritchie, Alladean Chidukwani, Damion Hill, Sen Ooi

TIME		Meeting No Meeting Location: Conference Room Meeting Chair: Sharmini	PURPOSE / ACTION:	WHO:
7.05pm	1.0	Welcome and apologies	Quorum confirmed. Apologies accepted and provided to the meeting by the Chair.	Sharmini
	2.0	Minutes of Previous Meeting		Sharmini
	2.1	Review of previous minutes	Minutes confirmed as true and accurate and resolved for Chair to sign as such. Endorsed by: Denis Coldham Seconded by: Kevin Porter	Sharmini
	2.2	Actions arising	Nil	
	3.0	Agenda items		
	3.1	Fathering Project	<ul style="list-style-type: none"> Helps grow relationships between Father figures and their children, and the school Nationwide organisation Launch on Wednesday night, 19th June – so far 20 names Meetings one a term – male adults only Organise one or two activities throughout the year – projects within school or outside of school eg: gardening, car wash, sleep outs, fun runs 	Darren Warwick
	3.2	SunSmart School	<ul style="list-style-type: none"> SunSmart policy has been written, but to become a SunSmart school we need to change our Hat uniform to bucket hats (rather than caps and current broad brim hats) Choice of 2 – one larger one \$15.00 Smaller one with faction colour on reverse \$16.50 <p>Board noted change to smaller one to go on Uniform list as of 2020.</p>	Bea

			Will be a phase-in period.	
	3.3	Good Standing Policy	Draft emailed to Board Members – please provide feedback at next meeting. Every school MUST have a Good Standing Policy	Bea
	3.4	School Tours – School Brochure	Marketing School Brochure – summary of what happens at BPPS Copies distributed – feedback encouraged School Tours – first group booked in (prospective parents) – every Wednesday next term, possibly alternate morning and afternoons.	Bea
	3.5	Awards Night Poll	Facebook Poll – 270 votes 47% commence at 9am 53% remain an evening event Will remain an evening event for 2019	Bea
	3.6	Board Award 2019 - Selection Criteria	Based on feedback it has been decided to change our selection process to make it fair and equitable. Year 6 Staff, Admin and Specialists teachers to form a panel to decide on winner – Criteria: Be the best you can be, Think outside the square and Grow to the best of your ability	Sharmini
	3.7	Extension of temporary contract for 2019	Contracts can be extended until the end of the year. Notify school community via newsletter. Contracts will be run on calendar years where possible.	Bea
	3.8	Housekeeping	Please take your role as a Member of the Board seriously. Please sms Sharmini if you can not be at the meeting (not email). Please respond to any communication. Folders to be updated. Contact details updated Every Board member MUST attend at least 3 meetings per year.	Sharmini
	3.9	Finance	Funding Agreement noted by Board See attached Finance Report	Keren
	3.10	Agenda for Next Meeting	Feedback on Good Standing Policy and School Brochure Board Training Presentation by attendees	
	4.0	Meeting close: 8:00pm	Next meeting: 9 th September 2019	Sharmini

