

Managing Student Behaviour Policy

Basic Principles

The basic underlying principles for managing student behaviour at Bletchley Park Primary School are:

1. Everyone has the right to be treated equally and with respect.
2. Everyone has the right to be taught and to learn.
3. Everyone's property should be treated with respect.
4. Everyone is responsible for their own actions.

Procedure

The school's Behaviour Management Policy is based on carefully developed steps. The children are made aware of these steps.

The school's Behaviour Management Policy rewards students who maintain appropriate behaviour and provides appropriate consequences for students who choose not to demonstrate acceptable behaviour.

Parents will be informed about their child's good and/or poor behaviour.

A positive approach will always be used first.

Rules are to be clearly displayed in prominent positions throughout the school.

Class rules and consequences must include both positive consequences for good behaviour and negative consequences for inappropriate behaviour.

Positive Consequences for Good Behaviour

Class awards/recognition of positive behaviour

- Ted tokens are given to students showing the school values of 'Respect' or 'Doing their Best'.
- Visiting the Office – The students may be sent to the Principal or Deputy Principals for good work or behaviour.
- Merit Certificates – Those students who have worked hard or maintained good behaviour over a sustained period of time may be given a Merit Certificate at a parent assembly.
- Values Award – Students seen consistently demonstrating our core values of 'Respect' and 'Doing their Best' will receive a Values Certificate at a parent assembly.

Negative Consequences for Inappropriate Behaviour in the Classroom

- Each teacher (including specialist teachers) is to formalize their class rules and make clear the consequences for breaching rules.
- The class behaviour plan is shared during the class parent meetings. Class behaviour plans to be shared and discussed in a learning team meeting prior to class parent meetings to ensure a consistent approach across the learning team.
- Class rules and related consequences are clearly displayed in all classrooms. A copy of these is to be sent to the office by the end of Week 2, Term 1 for filing.
- Tracking books to be utilized across the school. (Gradual introduction in ECE.)

- The classroom teacher has responsibility to inform parents of concerns relating to inappropriate behaviour. Teachers need to keep a record of these telephone calls or interviews.
- Behaviour Slips are to be part of the school rules and consequences procedures.
- The consequences stated on the Behaviour Slips increase in severity. At the beginning of each term a student starts with a Level 1 consequence.
- Students who are regularly receiving behaviour slips need to be placed on an Individual or Group Behaviour Management Plan. This can be recommended by the class teacher, school administration and/or the school psychologist.
- The classroom teacher has the responsibility of informing parents of ongoing behaviour concerns.

Consequences of receiving a Behaviour Slip are:

Behaviour Slip	Consequence
1	<ul style="list-style-type: none"> • Formal warning
2	<ul style="list-style-type: none"> • Recess or Lunch detention • Admin contact parents
3	<ul style="list-style-type: none"> • Recess and Lunchtime Detention
4	<ul style="list-style-type: none"> • Half day in another class • Recess and Lunchtime Detention • Parent Interview with the teacher.
5	<ul style="list-style-type: none"> • In-School Suspension • Parent Interview with administration
6	<ul style="list-style-type: none"> • Out of school suspension • Re-entry interview with parents and student

- Behaviour Slips are to be sent to the office and recorded.
- The original slip is sent home with the student. The parent signs and returns the Behaviour Slip.
- The class teacher is to be notified of behaviour incidents.
- A student involved in extreme behaviour (e.g. wilful disobedience, vandalism, etc) will be “fast tracked”.
- A student involved in a physical fight or extreme behaviour may receive suspension.
- A student returning from out of school suspension recommences at level 3 of the Behaviour Slip if further misbehaviour is reported.

Negative Consequences for Inappropriate Behaviour in the Playground

- Minor levels of inappropriate behaviour, such as running on the concrete, not wearing a hat, eating out of area, are dealt with by all staff members on duty. Common sense consequences are applied – such as going back and walking on the concrete, playing in the shade or going to the correct area to eat.
- If a staff member observes extreme behaviour in the playground then the student/s involved will be escorted to the office or a red card will be sent to the office.
- Other inappropriate behaviour is to be reported to the student’s class teacher at the end of recess/lunch using the Playground Behaviour Form. Teachers have the discretion to record this behaviour in their class tracking book or use it to fast track consequences.
- Education Assistants are to refer extreme behaviour to a duty teacher.

Additional notes

- Lollies and other “red” foods are not to be used as incentives/prizes in the classroom as we encourage healthy eating
- If you have a serious situation that has come in from the playground and you cannot sort it out, send the information you have to a Deputy and they will investigate and follow up. Don't act on insufficient information.
- When on duty please do not ignore inappropriate actions – often a word said at the right time will stop a situation from escalating.