

Present: Craig Ashby, Kelly Anderson, Jenny Forster, Damion Hill, Sharmini Aru, Denis Coldham, Ness Gordon, Kevin Porter, Renae Ritchie, Alladean Chidukwani.

Apologies: Peter Abetz, Paula Vardy.

TIME		Meeting No 8 Meeting Location: Conference Room Meeting Chair: Sharmini	PURPOSE	Actions
7.00pm	1.0	Welcome and apologies	Quorum confirmed as present. Apologies accepted and provided to the meeting by the Chair.	
	2.0	Minutes of Previous Meeting		
	2.1	Review of previous minutes	Board confirmed previous minutes as true and accurate and resolved for Chair to sign as such. Accepted: Kevin Porter Seconded: Damion Hill	
	2.2	Actions arising	Voting for Be, Think and Grow Award. See item 3.4	
	3.0	Agenda items		
	3.1	Finance Report	<ul style="list-style-type: none"> The following reports were presented by Craig. SCFM Statement SCFM dashboard screen shot Comparative budget report 	
	3.2	Principal's report	<ul style="list-style-type: none"> Current enrolments 1065. 22 staff leaving at the end of this year (11 teaching and 11 support staff). 10th Anniversary Assembly and Family Picnic was a fitting event with a great job done by the school choir and band ensemble. Year 6 children are currently in Canberra and visited the Dinosaur Museum today. Qantas staff were very complimentary of our students. Will return on Thursday night. Presentation night is coming up on 6th December with all School Board Members warmly invited. Year 6 Graduation is on 12th December. 	

			<ul style="list-style-type: none"> • Thank you to Sharmini and the School Board members for putting on an afternoon tea for staff it was very much enjoyed. • Craig thanked the Board for welcoming him to our school. 	
	3.3	2018 Class Structure	Class Lists are currently being worked on. They will be published on the School Website on Monday 28 th January. With first names and an initial of students only. Staffing restructure based on 1010 students.	
	3.4	2017 Year 6 Be Think Grow award	The board voted and decided that the 2017 Be, Think, Grow award will be awarded to nomination student number 3.	Paula Vardy to be notified that student nomination number 3 was selected.
	3.5	2018 Planning considerations	Sharmini has invited Kylie Avery to take Jen Forster's place on the board next year so that she can assist with Operational Plans for each learning area, which will lead into the Business Plan. The Operational Plans will map out key strategies in each learning area, identify resourcing required and link to the budget. The structure will be: Business Plan Operational Plan Classroom Plan To ensure that the school has strong planning in process that is meeting the needs of the students in the school.	
	3.6	2018 Board membership	There will be two Community Memberships open for tenure in 2018. The Board will advertise to fill these positions.	
	4.0	Further Agenda items		
			Sharmini asked for Board members to please arrive to meetings on time, or text Sharmini if you are running late. Please advise if you are not attending. Board Members can be asked to leave if they do not attend 3 meetings in a row. Meeting Dates for 2018: February 19 th March 19 th May 20 th June 18 th August 6 th September 3 rd October 29 th November 26 th	School Board badges to be ordered for Denis Coldham, Paula Vardy and Kylie Avery.
	5.0	Meeting close	Meeting closed: 8.10pm Next meeting: 19 th February 2018	

