

Minutes of the Executive Committee Meeting June 16 2017

Present: Sen Ooi, Sonya Wright, Kylie McKivett, Paula Kontor, Vanessa Gordon

Meeting Open 8:39am

Meeting Close 9:00am

Agenda Item #1

Motion raised by Fundraising Committee Co-Ordinator Paula Kontor:

Motion raised for $5000 to spend on Father’s Day Stall stock, before the next General Meeting. Urgently requested as the Fundraising Committee require funds to take advantage of Early Bird Specials & time needed for delivery.

Seconded: Sen Ooi

Motion passed unanimously.

Agenda Item #2

Motion raised by Renae Ritchie to purchase flowers up to the value of $50 for member Jo Ivey who has recently welcomed a daughter.

Motion denied by the quorum as WACCSO constitution states the purchase of ‘gifts, presentations & flowers’ are an inappropriate use of P&C funds. See below for extract, taken from The P&C Constitution, full document to be printed & given to P&C Secretary for inclusion with the minutes.

“The following are examples of inappropriate use of P&C funds:

• teachers’ morning teas, tea funds, allowances;

• items for the staff room, such as tablecloths, dishes, microwaves, etc;

• staff or administrative computers and equipment;

• gifts, presentations, flowers;

• wine and cheese for Annual General Meetings, cartons of beer for ‘busy bees’;

• donations to outside organisations, such as charities, service clubs, non-government schools and private individuals.”

Recognition noted of Jo Ivey’s P&C contributions and the quorum suggested P&C members be approached personally to contribute money, if they wish, for the purchase of a gift.

Agenda Item #3

Motion raised by Renae Ritchie for reimbursement of monies spent to compile information files for P&C members. 15 folders, 15 dividers & 1 artline to the value of $74.30.

Quorum decision could not be reached. Decision held over till next general meeting, for further discussion & clarification.