

BLETCHLEY PARK PRIMARY SCHOOL
SCHOOL BOARD MEETING
MONDAY, 9th September, 2019
Minutes

Present: Sharmini Aru, Beatrice Bouska, Kevin Porter, Paula Vardy, Tarsha Willis, Kelly Gillett, Keren Harding, Kelly Anderson, Renae Ritchie, Alladean Chidukwani, Damion Hill, Sen Ooi

Apologies:, Denis Coldham, Kylie Avery

TIME		Meeting No Meeting Location: Conference Rm Meeting Chair: Sharmini Aru	PURPOSE / ACTION:	WHO:
7.05pm	1.0	Welcome and apologies	Quorum confirmed. Apologies accepted and provided to the meeting by the Chair.	Sharmini
	2.0	Minutes of Previous Meeting		Sharmini
	2.1	Review of previous minutes	Minutes confirmed as true and accurate and resolved for Chair to sign as such. Endorsed by: Paula Vardy Seconded by: Kevin Porter	Sharmini
	2.2	Actions arising	Tarsha Willis nominated to represent the board on the panel to select the School Board Award for 2020.	
	3.0	Agenda items		
	3.1	School Board Folders	<ul style="list-style-type: none"> Board members received updated School Board folders. Thank you to Jodie Norwell for collating the folders. 	Sharmini
	3.2	DP position	<ul style="list-style-type: none"> Kylie Avery is the recommended applicant for the advertised Deputy Principal position. 	Bea
	3.3	K-2 swimming	<ul style="list-style-type: none"> Gosnells Leisure World informed us that Term 4 Interm swimming lessons has had to be cancelled due to immediate repairs. There were up to 20 schools affected. The Department of Education has not been able to find a suitable alternative venue. Belmont Oasis has been offered, although BPPS Board unanimously supports the school administration in declining this offer due to distance and increased costs. Summary report from Department of Education will be put out soon. 	Bea
	3.4	ESAT	<ul style="list-style-type: none"> ESAT replaces Independent School Review ESAT is a self reflection tool and used as a celebration of what the school does and areas we are focussing on. 	Bea

			<ul style="list-style-type: none"> Six domains – reflection, evidence and improvement plans are submitted in each domain <ol style="list-style-type: none"> Relationships and Partnerships Learning Environment Leadership Use of Resources Teaching Quality Student Achievement and Progress All staff involved in process, ensuring a consistent approach within our school. Timeline presented to the Board Review will be in Term 1, 2020 	
	3.5	Mental Health Statement of Commitment	<ul style="list-style-type: none"> Thank you to Lia Long and Health Committee for establishing this document. Noted by the Board 	Bea
	3.6	Updated Policy Documents	<ul style="list-style-type: none"> 22 policy documents have been updated and uploaded onto the school website. 	Bea
	3.7	Term Planner SDD for 2020	<ul style="list-style-type: none"> Waiting on confirmation of network day – dates to be confirmed at next meeting 	Bea
	3.8	Leavers Jackets/shirts	<ul style="list-style-type: none"> Year 5 students were involved in the development of ideas for the Leavers shirts for 2020. Renae to forward designs onto Board members Designs, quality and costing Noted by the Board Costs required to be updated on the Voluntary Contributions and Charges 2020 	Renae
	3.9	Booklists 2020/ OSCH	<ul style="list-style-type: none"> BPPS do not take a commission from Ziggies, rather ensuring parents pay lowest price possible NAPLAN students (Years 3 & 5) will be asked to bring headphones Booklists and \$50 voluntary contribution have been Noted by the Board OSCH agreement finishes at the end of the year. 3 proposals considered – Your OSH, Helping Hands and YMCA The School Board supports School Administration in recommending Helping Hands for the renewal of the agreement into 2020-21. 	Keren
	3.10	Housekeeping	<ul style="list-style-type: none"> Reminder of Code of Conduct 	Sharmini
	3.11	Agenda items for next meeting	<ul style="list-style-type: none"> Voluntary Contributions and charges to be presented Updated SDD planner 2020 	
	4.0	Meeting close: 8:15pm	Next meeting: 4 th November 2019	Sharmini